



# FSD Puppy Raiser Virtual Lessons

You can sign up for Virtual Lessons in your Salesforce profile!

1. Click [HERE](#) to log into your Personalized Salesforce Volunteer Profile. (You may want to bookmark this link for future use.)
2. Navigate to the “Available Shifts” Section on the upper right side of your profile.

The screenshot shows the Salesforce Volunteer Dashboard. At the top left is the 'VOLUNTEER' logo. The top navigation bar includes 'VOLUNTEER DASHBOARD', 'AVAILABLE SHIFTS' (highlighted with a green circle and a green arrow pointing to it), 'REPORT HOURS', 'PROFILE', and 'LOG OUT'. Below the navigation bar is a grid showing volunteer hours from September 2024 to March 2025. To the right of the grid are four red icons with 'TBD' labels: a clock for 'Volunteer Hours', a calendar for 'First Volunteer Date', a calendar with a checkmark for 'Last Volunteer Date', and a calendar with a plus sign for 'Last Sign Up'. Below the grid are two sections: 'Upcoming Shifts' with a paw print icon and the text 'The pups miss you. We will show your upcoming shifts here once you schedule them.' and 'Completed Shifts' with a paw print icon and the text 'First time, no problem. After you volunteer, your history will appear here along with hours to keep track.'

3. Click on whichever “Virtual Puppy Raiser Lesson” you would like to sign up for.

The screenshot shows the 'Available Shifts' calendar for April 2025. At the top, it says '12-month onsite evaluations will be taking place the week of March 30th. There will be additional dogs onsite!'. Below that is a navigation bar with '< April 2025 >' and 'All Jobs'. The calendar grid shows dates from Sunday 30 to Sunday 4. Four blue boxes labeled 'Virtual Puppy Raiser Lesson' are placed on the calendar: one on Monday 7, one on Monday 14, one on Tuesday 22, and one on Wednesday 29. These four boxes are enclosed in a green rectangular border.

**4. Click the Sign Up button to enroll in the class. When you have successfully signed up, the button will turn green and say “Scheduled”**

### Virtual Puppy Raiser Lesson

#### Virtual Puppy Raiser Lessons

- These lessons are hosted virtually via Google Meets by one of the Puppy Development Trainers!
- Virtual lessons are supplemental and do **NOT** count towards your regular Monthly Lesson/Outing Requirement
- Please reach out to your Puppy Trainer with any training questions or concerns
- Please reach out to Puppy Development Coordinator, Anna Pardikes if you are having issues getting signed up for this lesson.
- **To access the lesson, please click [HERE](#) then enter the Google Meet Code from below**

04/07/2025

04/07/2025 09:00 AM - 10:00 AM  
\*\*\*Topic: Get Dressed Cue \*\*\*Trainer: Izzy  
\*\*\*Google Meet Code: yud-kpfs-voq

Sign Up

Finished

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Scheduled

Finished

**If you need to cancel a shift, follow the steps below:**

- 1. If you would like to cancel your shift for any reason, you will need to Navigate back to the “Volunteer Dashboard”**

**VOLUNTEER** VOLUNTEER DASHBOARD AVAILABLE SHIFTS REPORT HOURS PROFILE LOG OUT

### Available Shifts

12-month onsite evaluations will be taking place the week of March 30th. There will be additional dogs onsite!

< April 2025 > All Jobs ▾

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12

- 2. Look for the “Upcoming Shifts” section on the bottom of the page.**

**VOLUNTEER** VOLUNTEER DASHBOARD AVAILABLE SHIFTS REPORT HOURS PROFILE

1.0  
0.9  
0.8  
0.7  
0.6  
0.5  
0.4  
0.3  
0.2  
0.1  
0

September 2024 October 2024 November 2024 December 2024 January 2025 February 2025 March 2025

- TBD**  
Volunteer Hours
- TBD**  
First Volunteer Date
- TBD**  
Last Volunteer Date
- 03/20/2025**  
Last Sign Up

### Upcoming Shifts

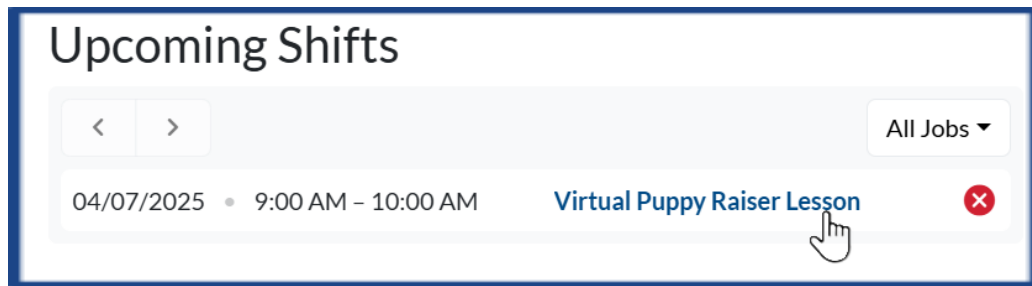
< > All Jobs ▾

04/07/2025 • 9:00 AM – 10:00 AM Virtual Puppy Raiser Lesson

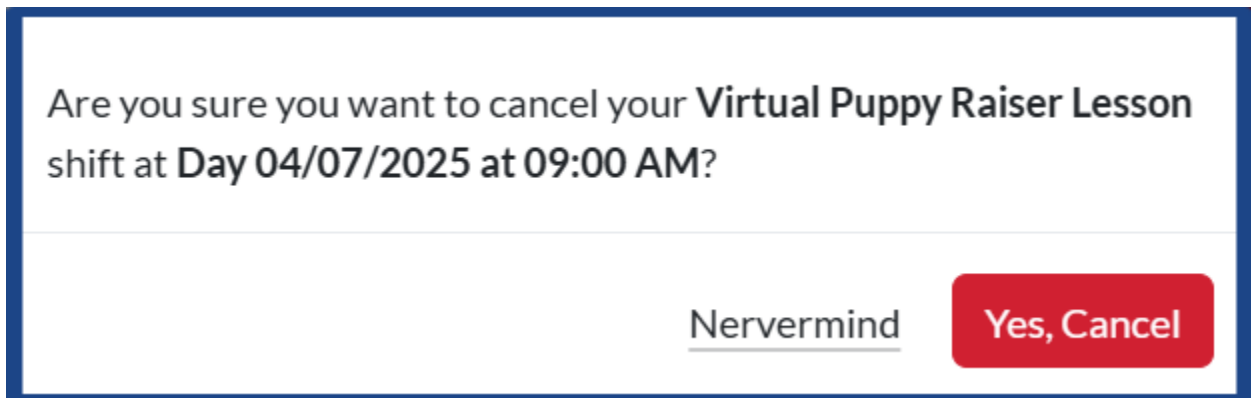
### Completed Shifts

First time, no problem.

3. Hover your mouse over the shift that you would like to cancel.  
A little red X will appear.



4. You will then be asked if you are “sure that you want to cancel” your shift. To complete the cancellation, click “Yes, Cancel”



5. Please note, you are **NOT** able to cancel on your own within 24 hours of your lesson. If you need to cancel within 24 hours of your lesson, please reach out to Puppy Development Coordinator, Anna Pardikes to assist. 😊